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| Guide and nomination forms |
| Molly Hadfield Award |

# Recognising community achievement

In every community there are exceptional people who reach out, lend a hand and get involved. These are the people who go above and beyond to help others and in doing so, build a strong community spirit.

To recognise people who are making a positive impact in their community, the Department of Health and Human Services is calling for nominations for the Molly Hadfield Award.

# The Molly Hadfield Award

**Who is making a difference for older tenants in your community?**

**Eligibility criteria:**

* **individual public or community housing tenant or a group of tenants**
* **who are having a positive effect on the lives of older tenants in their community.**

The award honours the work of the late Mary (Molly) Hadfield who was a dedicated advocate for public housing tenants. She was also a founding member of the Housing for the Aged Action Group, which started 1983.

# How to make a nomination

If you know someone or a group of people whose outstanding contribution should be recognised, please complete the attached nomination form and return it by **30 September 2019.**

All nominees for the award will receive a certificate of recognition.

The recipients of the Molly Hadfield Award will be announced at a special ceremony in December 2019. The department will notify and invite nominees to this event.

Please ensure you complete all parts of the nomination form, including the declaration and signature of the person or group being nominated.

# More information

**For further information about the Molly Hadfield Award:**

* call us on (03) 9096 9938

or

* visit the [Social Housing Volunteers Awards page on the Housing website](http://housing.vic.gov.au/social-housing-volunteer-awards)
<http://housing.vic.gov.au/social-housing-volunteer-awards>.

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| To receive this publication in an accessible format, email Housing Practice and Support <housing.practicesupport@dhhs.vic.gov.au>.Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.© State of Victoria, Department of Health and Human Services, May 2019.Available on the [Social Housing Volunteers Awards page on the Housing website](http://housing.vic.gov.au/social-housing-volunteer-awards) <http://housing.vic.gov.au/social-housing-volunteer-awards>. |

# Molly Hadfield Award nomination form

## About the person or group you are nominating

### About them

| **Question** | **Details** |
| --- | --- |
| Given name (or contact for group nomination) |  |
| Surname name |  |
| Group name (only if group nominated) |  |
| Street address |  |
| Suburb or town and postcode |  |
| Telephone number |  |
| Email address |  |
| Do they currently live in public or community housing? |  |

### Voluntary achievement

Please tell us about the voluntary achievement this tenant or tenant group makes that improves the lives of **older** people in their community

| The voluntary achievement the tenant or tenant group makes |
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### Community connection

Please tell us about how this tenant or tenant group assists **older** people to connect with their local community.

Please attach letters, news articles or other material that provides evidence of this contribution. Attach additional sheets of paper if necessary.

| How they help older people connect with the community |
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## Nominator contact details

### About you

| **Question** | **Details** |
| --- | --- |
| Given name |  |
| Surname name |  |
| Your group or organisation (if any) |  |
| Street address |  |
| Suburb or town and postcode |  |
| Telephone number |  |
| Email address |  |

## Declaration and signatures

### Declaration by person or group you are nominating

**I/we** agree to be nominated for the Molly Hadfield Award.

**I/we** agree that the Department of Health and Human Services may collect the personal information about me provided with this nomination and use this information to assess nominations for the award and for publicity purposes in connection with the award.

**I/we** consent to the Department of Health and Human Services publishing **my/our** name and **my/our** photograph in Department of Health and Human Services’ forms of media relating to the award.

**I/we** consent to the Department of Health and Human Services providing **my/our** name and **my/our** photograph to external media organisations for the purpose of publication in relation to the award.

**I/we** acknowledge that the Department of Health and Human Services will store this information securely, and will not use this information for any other purpose (except as required by law).

**I/we** understand that **I/we** may access, change or withdraw this information, including this nomination as a whole, at any time.

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| Signature and position of person being nominated, authorised group office bearer or representative |
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### Declaration by you (the person making this nomination)

By submitting this nomination for the Molly Hadfield Award, I certify that all information provided is true and correct.

I agree that the Department of Health and Human Services may collect the personal information about me provided with this nomination and use this information to assess nominations for the award and for publicity purposes in connection with the award.

I acknowledge that the Department of Health and Human Services will store this information securely, and will not use this information for any other purpose (except as required by law).

I understand that I may access, change or withdraw this information, including this nomination as a whole, at any time.

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| Signature of person making nomination |
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## Submissions

**The department cannot accept late applications**. Please send this nomination form by **30 September 2019** to:

The Molly Hadfield Award
Housing Practice (Level 21)
Department of Health and Human Services
PO Box 4057
Melbourne 3001.

or

email Housing Practice and Support <housing.practicesupport@dhhs.vic.gov.au> your completed scanned nomination form (with completed declaration and signature pages in PDF format).