

Fire safety information for public housing residents

What to do if there is a fire

This is important information about fire safety for people who live in public housing. It tells you what to do if there is a fire in your home or building.

Please read this information carefully.

Keep this booklet in an easy-to-reach place.

If you want more information please call the Housing Call Centre 13 11 72.

This information is for people who live in a...

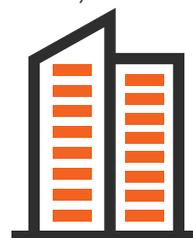
House or townhouse



Apartment building (3 storeys or less)



High-rise building (4 storeys or more)



What to do if there is a fire in your home or building

Call triple zero if there is a fire
000
ask for 'fire'

If there is a fire in your home or building



Get down low and stay out of the smoke.



If you are safe, **warn other people** about the fire.



Close the door to the room where the fire is, and the door of your home as you leave.



Get out of the building and stay out.

Call triple zero (000) and ask for 'fire'.

If you can't evacuate

If you can't leave the building **call triple zero (000)**.

Ask for 'fire' and tell them you need **evacuation assistance**.



fire equipment in your home or building

Type of fire equipment in your home or building

House or
townhouse



Apartment building
(3 storeys or less)



Smoke alarms

Your home has **smoke alarms** that:

- only make a noise inside the building – they do not call the fire brigade
- you need to test monthly – press down the button at the centre of the smoke alarm (called the ‘test and hush button’) until you hear ‘beep beep beep’
- you need to dust regularly and gently around the outside.



You **do not** need to replace the battery on your smoke alarm.

Call the Housing Call Centre on 13 11 72 if your smoke alarm does not go ‘beep beep beep’ when you test it.

**Test your
smoke alarm
every month**
You should hear
« beep, beep, beep »

False alarm

If your smoke alarm starts beeping when there is no emergency (for example, if you burn food), you can wave a towel or newspaper under the smoke alarm to move clean air through the alarm. This will stop the alarm.

fire equipment in your home or building

Type of fire equipment in your home or building

High-rise building
(4 storeys or more)



Smoke alarms

Your home has **smoke alarms** that:

- only make a noise inside the building – they do not call the fire brigade
- you need to test monthly – press down the button at the centre of the smoke alarm (called the 'test and hush button') until you hear 'beep beep beep'
- you need to dust regularly and gently around the outside.



You **do not** need to replace the battery on your smoke alarm.

Call the Housing Call Centre on 13 11 72 if your smoke alarm does not go 'beep beep beep' when you test it.

Sprinklers

Your building has **sprinklers** that:

- alert the fire brigade when activated
- spray water when activated
- activate the building evacuation tone.

Do not hang items from sprinkler heads.

Call the Housing Call Centre on 13 11 72 if your sprinkler starts to leak water.

Exposed



Concealed



Smoke detectors

Your building has **smoke detectors** that:

- are installed in public corridors and lift lobbies only
- alert the fire brigade when activated
- activate the building evacuation tone.

Do not touch or remove smoke detectors.

Call the Housing Call Centre on 13 11 72 if you see a damaged smoke detector.



Stay fire-safe at home

Candles and oil burners

Don't leave the room when a candle or oil burner is alight.

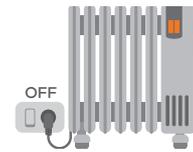
Don't go to sleep when a candle or oil burner is alight.



Heaters

Keep all fabric such as clothing and curtains well away from heaters.

Turn off heaters before you leave your home or if you are going to bed.



Cigarettes

Don't smoke in bed.

Use a heavy and high-sided ashtray if you smoke on your balcony.

Dampen used cigarettes with some water before you put them in the rubbish bin.

Don't litter.



Cooking

Always stay in the room while food is cooking.

Turn off the stove before you leave the room.

Don't leave the oven on if you are not home.



Other important information

Fire safety in your building is everyone's responsibility.

Make yourself aware of what your home has to warn you if there is a fire.

If you see rubbish or other items that could fuel a fire or block your escape in an emergency, **report it to the Housing Call Centre 13 11 72.**

Language Link – interpreting services

English

This publication is about housing. If you have difficulty reading English, you can get help with this publication. Please contact your local office or call Language Link on (03) 9280 0799 for an interpreter.

Arabic العربية

هذه النشرة هي عن الإسكان. إذا كان لديكم صعوبة في قراءة اللغة الإنكليزية، يمكنكم تلقي المساعدة لفهم هذه النشرة. رجاءً اتصلوا بالمكتب المحلي في منطقتكم أو اتصلوا برابط اللغة Language Link على الرقم (03) 9280 0790 لطلب مترجم شفهي.

Simplified Chinese 中文

这是一份关于住房的出版物。如果你英语阅读有困难，可以获得帮助。请联系本地办事处或拨打 (03) 9280 0791 联系 Language Link 要求口译员协助。

Traditional Chinese 繁體中文

本刊物有關住房資訊。假如您閱讀英語有困難，您可以尋求瞭解本刊物內容的幫助，請聯絡本地公房辦事處或撥打翻譯熱綫 (03) 9280 0789。

Croatian Hrvatski

Ova publikacija sadrži informacije o stambenom smještaju. Ako ovu brošuru ne razumijete zato što je pisana na engleskom, imate pravo na pomoć. Molimo vas, kontaktirajte svoj mjesni ured ili nazovite Language Link na broj (03) 9280 0792 i spojiti će vas se sa tumačem.

Polish Polski

Niniejsza informacja dotyczy kwestii mieszkaniowych. Jeśli masz trudności z czytaniem po angielsku, możesz otrzymać pomoc w zrozumieniu tej publikacji. Prosimy zwrócić się do swojego lokalnego biura lub zadzwonić do Language Link pod numer (03) 9280 0793 i poprosić o ustnego tłumacza.

Russian Русский

Эта публикация касается жилищных вопросов. Если вам трудно прочитать ее по-английски, то вам может быть предоставлена помощь. Вы можете обратиться в свой местный жилищный отдел или связаться с переводчиком, позвонив на языковую линию (Language Link) по номеру (03) 9280 0794.

Somali Somali

Daabacaadan waxay ku saabsan tahay gurisiinta. Haddii aad qabto dhibaato xaga aqriska Ingiriisiga, waxaad caawimaad ka helaya daabacaadan. Fadlan la xiriir xafiiska degaankaaga ama ka wac Language Link taleefanka (03) 9280 0795 wixii la xiriira turjumaanka.

Spanish Español

Esta publicación es sobre vivienda. Si tiene dificultad para leer inglés, se le puede ayudar con esta publicación. Por favor póngase en contacto con su oficina local o llame a Language Link en el (03) 9280 0796.

Turkish Türkçe

Bu yayın konular hakkındadır. İngilizce okumakta güçlük çekiyorsanız, bu yayınlı ilgili yardım alabilirsiniz. Lütfen yerel ofisinizle ilişkiye geçin veya bir tercüman için (03) 9280 0797'den Dil Bağlantısı'nı arayın.

Vietnamese Việt

Ấn phẩm này nói về vấn đề nhà ở. Nếu quý vị gặp khó khăn đọc tiếng Anh, quý vị có thể được giúp đỡ để hiểu ấn phẩm này. Xin hãy liên lạc với văn phòng địa phương hoặc gọi cho Language Link theo số (03) 9280 0798 để có thông dịch giúp đỡ.

For other languages, an interpreter is available through your local housing office.

The Department's Fire Services Unit regularly reviews and updates policies and guidelines relating to fire safety.

To receive this publication in an accessible format phone the Housing Call Centre 13 11 72, using the National Relay Service 13 36 77 if required.

Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne. © State of Victoria, Department of Health and Human Services, November 2018 (1807036). ISBN 978-1-76069-704-4 (pdf/online/MS word)
Available on the [Housing Fire safety website](https://www.housing.vic.gov.au/fire-safety) <<https://www.housing.vic.gov.au/fire-safety>>